



LAST DATE : 20-08-2011

SRI VENKATESWARA UNIVERSITY :: TIRUPATI

IN PERSON / IN ABSENTIA

(Strike off Which is not applicable)

B.A/B.Com./B.Sc., or other Lower Degree should be enclosed, failing which the application will not be considered

MASTERS' (M.A./M.Sc./M.Com./M.B.A./M.S.I.S./M.S.B.M./M.D./M.S./M.Tech./M.Sc.Tech./M.Ed./M.C.A/ L.L.M/ M.L.I.Sc./M.F.M./M.P.Ed.)/M.Pharm/M.Phil. AND Ph.D. DEGREES ONLY

Application for admission to the 53rd Annual Convocation

Degree for which application is made..... Subject

Candidates applying for Ph.D. Degree should enclose invariably a copy of the notification of award of Ph.D issued by the University.

1.	Name of the candidate in full (CAPITAL) letters as enrolled in the University records (if the name has been subsequently changed and the change was recognized by the University both the names should be given).	Note : Woman Candidate should add the word "Woman" after her name			
2.	Father's Name (Attested Xerox Copy of Marks of Inter/SSC/TC)				
3.	Position or occupation together with address.	Postal address :			
		Mobile :			
4.	a) Address to which the Admit Card should be dispatched (for In Person) NOTE : The candidate should enclose 9" x4" self addressed stamped envelope for Rs.5/- for sending Admit Card.				
	b)Address to which Degree should be dispatched (for In Absentia) candidates NOTE : The candidate should enclose 20" x 12" self-addressed stamped envelope for Rs.40/- for sending Degree.				
5.	Qualifying examination passed (Provisional Certificate should be enclosed)				
6.	College in which studied the course for which the Degree certificate is applied. Period of Study. (Private candidates should state the examination centre).				
7.	Furnish the Register Numbers and year of appearances for P.G./M.Phil./Ph.D. Exam. Special Subjects or Papers if any taken in M.A., M.Sc., M.Com., M.F.M. or M.Ed., etc., Exam should be furnished.	Part of Examination	Month and Year of passing	Register No.	Class
		Part-I (Previous)			
		Part-II (Final)			
		In the case of Semester System of Examination.			
		I Semester			
		II Semester			
		III Semester			
		IV Semester			
8.	Candidates who passed the M.A./M.Sc./M.Com. & M.F.M. Degree examination under "IMPROVEMENT PROVISION" should furnish all Register numbers and year of appearances in which he/she PASSED apart from improvement.	Part-I (Previous)		Part-II (Final)	
		Year	Register Number	Year	Register Number
9.	Title of Thesis if applying for M.Phil. or Ph.D Degree. (In CAPITAL Letters)				

[P.T.O]

10.	For candidates applying for M.A., M.Com., M.Sc., M.Mus., M.Ed., M.E., M.Tech., M.C.A., M.Phil., Ph.D., M.S., M.D., M.B.A., M.L. M.L.I.Sc. and M.F.M. M.Pharmacy Degrees :	State when degree taken	Name of the University	Degree with Particulars Reg. No. etc.
	Date of admission to the B.A., B.Com., B.Sc., B.Mus., B.Ed., B.E., B.Tech., B.Pharmacy, M.Ed., M.A., M.Sc., M.Com., M.F.M., OR M.B.B.S Degrees as the case may be at a convocation specifying the Degree taken and the University from which taken should be furnished.			
11.	# Candidates applying for the higher Degree should necessarily enclose the lower degree certificate (original) to this application. Specify what lower degree certificate is enclosed.			
12.	Whether the candidate, is also applying for an additional Degree, if so, the Degree should be stated. (A separate application for the additional Degree should be made, if eligible to take the same at one and the same convocation).			
13.	Prizes or Medals awarded which are now to be presented at this Convocation. (The year in which the award was made should be furnished).			
14.	Whether application has been made previously for admission to this Degree, ' IN PERSON ' and if so in what year or years. (A candidate who had applied to the degree and was ABSENT at a previous convocation should pay a PENALTY of Rs.875/- (Eight hundred and Seventy Five) in addition to the fee specified in Column No.15.			
15.	NOTE : FEE for admission to the Degree :		IN PERSON	IN ABSENTIA
	1. Convocation fee for candidates of SVU Colleges/SVU P.G Centre, Kavali/Kadapa	:	Rs. 255-00	Rs. 515-00
	2. Convocation fee for candidates of affiliated colleges/DDE/Private	:	-----	Rs. 255-00
	3. Penal fee after one year and upto 3 years	:	Rs. 1265-00	Rs.1,525-00
	4. Penal fee after 3 years each year	:	Rs. 195-00	Rs. 195-00
16.	Particulars of fee paid :	Amount Rs.....Online Challan No.....		
	NOTE : Money Orders, Postal Orders, Mail Transfers & Demand Drafts will NOT Be Accepted.	Name of the Bank.....		
	A.B. Online Challan with Ac./No.103210100016716	Place..... Date.....		
	S.B.I. Online Challan with Ac./No.31573992207)			

No candidate who has already proceeded to a degree and has been awarded his diploma shall be admitted a second time at a Convocation to the same degree not withstanding that he may have qualified in an additional group or branch or in an additional language. An endorsement shall be made upon his diploma setting forth the further examination passed by him, the dates of such examinations and the class in which he was placed, if any.

ADMISSIONS TO THE CONVOCATION AGAIN FOR THE SAME DEGREE INADMISSIBLE
(This will apply to the candidates of this University).

(Such candidate should not send this application and they are directed to send a separate requisition for the same along with the Challan. The fee is Rs. 75/- (Rupees Seventy Five only)

STATION.....

DATE.....

Signature of the Applicant

A candidate must have taken lower Degree before he applies for Higher Degree.

Enquiries from candidates as to the receipt of their applications in the office of the CONTROLLER OF EXAMINATIONS will not receive attention. Candidates are, therefore advised to send their applications by Registered Post with acknowledgement due, so that they may have ready means of knowing that their applications have reached the office.

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